

**THE STATE OF TEXAS §**  
**COUNTY OF CAMERON §**  
**CITY OF PORT ISABEL §**



Juan Jose "JJ" Zamora, Sr., CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Joe Eliseo Vega, CITY COMMISSIONER PLACE 2  
Guillermo "Memo" Torres, CITY COMMISSIONER PLACE 4

Patrick H. Marchan, MAYOR

**NOTICE OF A REGULAR MEETING  
OF THE CITY OF PORT ISABEL CITY COMMISSION  
NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the Port Isabel City Commission in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan on Tuesday, January 08, 2008 at 7:00 p.m. for the purpose of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Closed Session whenever authorized under the Texas Open Meetings Act, Chapter 551, of the Texas Government Code. The City Commission may discuss the items on this agenda in any order.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**

- Any person with business before the Commission, **not** scheduled on the Agenda as a **public hearing** may speak to the commission.
- Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. *(For further information, contact the Office of the City Secretary)*
- Public Comment Forms must be filled out and presented to the City Secretary fifteen (15) minutes prior to the meeting, to be considered/recognized.
- The speaker must state his/her full name before speaking.
- There is a three (3) minute time limit per speaker.
- Public Comment Forms are not accepted after 7:00 p.m.
- Powerpoint Presentations are not conducted during the public comment period.

**IV. COMMENT BY COMMISSION:**

Any member of the City Commission may comment on any matter and receive information from staff about the current city position on any matter, but the City Commission will not take formal action.

**V. CONSENT AGENDA ITEMS:** All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda. Items No. "1" through "1".

1. Consideration and action to approve the Minutes of the following meetings:
  - December 11, 2007 A Public Hearing and Regular City Commission Meeting

**VI. SPECIAL REPORTS**

- Update on the Dredging. **[City Manager, Robert H. Garcia]**
- Update on the position for the Building Inspector. **[City Manager, Robert H. Garcia]**
- Investment Report for the Quarter Ended December 31,2007.  
**[Staff Accountant, Luis Salinas]**

**VII. OLD BUSINESS**

1. Discussion and potential action to approve the second and final reading of Ordinance No. 672: An Ordinance granting to Texas Gas Service Company the right, Privilege and Franchise to use streets, alleys and Thoroughfares to operate and maintain a natural gas distribution system in the City of Port Isabel, Cameron County, Texas; providing regulations for the conduct of the system by the Grantee, and repealing the present Franchise Ordinance 180.  
**[City Attorney, Robert L. Collins]**

**VIII. NEW BUSINESS [All items will require action]**

1. Discussion and potential action to approve the bills. **[Staff Accountant, Luis Salinas]**
2. Discussion and potential action to consider a request by Britt Turkington with S.I. Creations for a Special Building Permit to build a second story that will include a living area with studio office on the existing building located at 207 W. Queen Isabella Blvd.  
**[City Manager, Robert H. Garcia]**  
**P&Z Board denied this request at their meeting held on November 14, 2007 meeting.**
3. Discussion and potential action to approve Resolution 01-08-08-01: A Resolution of the City of Port Isabel, Texas (Hereinafter called the Applicant), designating officials as being responsible for the Applicant in Dealing with Texas Parks & Wildlife (TPW), for the purpose of participating in the Texas Recreation and Parks Account Small Community Grant Program (Hereinafter called the Program); certifying that the Applicant is eligible to receive program assistance; certifying that the applicant's matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public park and recreation uses.  
**[Assistant City Manager/EDC Director, Jill Francisco]**
4. Discussion and potential action approve Resolution 01-08-08-02: A Resolution by the City Commission of Port Isabel to authorize Administration to open a fund in the City's Book of Accounts and a New Bank Account for the Veteran's Memorial Committee. **[City Manager, Robert H. Garcia]**  
**Veterans Memorial Committee recommended approval at their meeting held on December 17, 2007**
5. Discussion and potential action to approve Resolution 01-08-08-03: A Resolution by the City Commission of Port Isabel, Texas to appoint or reappoint one member to the Port Isabel Parks & Recreation Board. **[City Manager, Robert Garcia]**
6. Discussion and potential action to approve Resolution 01-08-08-04: A Resolution by the City Commission of the City of Port Isabel, Texas to change the name of the Modern Venice Committee to the Harbor Committee. **[City Manager, Robert H. Garcia]**  
**Recommended by the Modern Venice Committee.**
7. Discussion and potential action to approve Municipal Judge Helen Delgadillo and Municipal Court Clerk, Julie Gaucin to attend the Municipal Traffic Safety Initiatives Conference on Wednesday, May 21 thru Friday, May 23, 2008 at Austin Texas. **[Municipal Court Clerk, Julie Gaucin]**
8. Discussion and potential action to approve the Museum Director, Eduardo Meza to attend the Dallas Market Conference on Friday, January 18 thru Monday, January 21, 2008 at Dallas Texas.
9. Discussion and potential action to approve City Secretary, Susie Alcocer and Assistant City Secretary, Janie Villarreal to attend the Election Seminar on Wednesday, January 29 thru Friday, February 1, 2008 at Austin Texas. **[City Secretary, Susie Alcocer]**
10. Discussion and potential action to approve the Harbor Master's duties, qualifications and skills.  
**[City Manager, Robert H. Garcia]**  
**Recommended by the Modern Venice Committee.**

11. Discussion and potential action to authorize the City Manager, Robert H. Garcia to hire the Finance Director. **ICity Manager, Robert H. GarciaI**

**IX. CLOSED SESSION**

1. Personnel Matters pursuant to Section §551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, re-assignment, duties, discipline, or dismissal of a public officer or employee:
  - ❖ Finance Director
2. Attorney Consultation pursuant to Section 551.071 of the Texas Government Code, authorizing a governmental body to consult with its attorney in an executive session to provide advice and legal counsel concerning pending litigation:
  - ❖ Cause No 2007-06-3267-A City of Port Isabel v. John Haywood et.al.

**X. Action taken from closed session; if any.**

**XI. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of the Regular Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 4<sup>th</sup> day of January, 2008 at 3:00 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

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Susie Alcocer, CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

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OFFICE OF THE CITY SECRETARY