

**THE STATE OF TEXAS §**  
**COUNTY OF CAMERON §**  
**CITY OF PORT ISABEL §**



Juan Jose "JJ" Zamora, Sr., CITY COMMISSIONER PLACE 1  
Martin C. Cantu, CITY COMMISSIONER PLACE 3

Joe Eliseo Vega, CITY COMMISSIONER PLACE 2  
Guillermo "Memo" Torres, CITY COMMISSIONER PLACE 4

Patrick H. Marchan, MAYOR

**NOTICE OF A REGULAR MEETING  
OF THE CITY OF PORT ISABEL CITY COMMISSION  
NOTICE IS HEREBY GIVEN**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the Port Isabel City Commission in accordance with Article II, Section 2.08 of the Charter of said City, will convene a Regular Meeting at the City Commission Chambers Meeting Room, located at 305 E. Maxan on Tuesday, October 9, 2007 at 7:00 p.m. for the purpose of discussing the following items:

**NOTE:** The City Commission of the City of Port Isabel reserves the right to discuss any items in Closed Session whenever authorized under the Texas Open Meetings Act, Chapter 551, of the Texas Government Code. The City Commission may discuss the items on this agenda in any order.

The City of Port Isabel does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-943-2682 at least 24 hours prior to the scheduled meeting to make proper arrangements.

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT/OPEN FORUM: PLEASE NOTE:**

- o Any person with business before the Commission, **not** scheduled on the Agenda as a **public hearing** may speak to the commission.
- o Public Comment Forms are located on the table at the entrance of the City Chambers meeting Room. *(For further information, contact the Office of the City Secretary)*
- o Public Comment Forms must be filled out and presented to the City Secretary fifteen (15) minutes prior to the meeting, to be considered/recognized.
- o The speaker must state his/her full name before speaking.
- o There is a three (3) minute time limit per speaker.
- o Public Comment Forms are not accepted after 7:00 p.m.
- o Powerpoint Presentations are not conducted during the public comment period.

**IV. COMMENT BY COMMISSION:**

Any member of the City Commission may comment on any matter and receive information from staff about the current city position on any matter, but the City Commission will not take formal action.

**V. CONSENT AGENDA ITEMS:** All Consent Agenda items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda. Items No. "1" through "1".

1. Consideration and action to approve the Minutes of the following meetings:
  - September 11, 2007 Regular City Commission Meeting
  - September 24, 2007 Special City Commission Meeting
  - September 25, 2007 Regular City Commission Meeting

**VI. SPECIAL REPORTS**

- Update on the Investment Policy **[Finance Director, Pete Capistran]**
- Special report for the collections on fines by Linebarger. **[Judge Helen Delgadillo]**
- Report on status of the Texas Gas Service Surcharge (GRIP CASE)  
**[City Attorney, Robert L. Collins]**
- Update on survey work done related to determination of the City Waterway Ownership (or easements) in Modern Venice area pursuant to proposal of \$18,000.00.  
**[City Attorney, Robert L. Collins]**

**VII. PROCLAMATIONS**

- A Proclamation by the City of Port Isabel proclaiming the month of October as Head Start Awareness Month. **[Mayor Patrick H. Marchan]**

**VIII. NEW BUSINESS [All items will require action]**

1. Discussion and potential action to approve the bills. **[Finance Director, Pete Capistran]**
2. Discussion and potential action to approve the recommendation from Records Consultants, Inc. (RCI) to destroy 103 boxes from the records retention room. The Texas State Library and Archives Commission scheduled these boxes for destruction. **[City Manager, Robert H. Garcia]**
3. Discussion and potential action to approve the first reading of Resolution 10-09-07-01: A Resolution by the City Commission of Port Isabel, Texas authorizing the expenditure of project funds by the Port Isabel Economic Development Corporation for Boulevard Maintenance and Beautification of Public Lands in Port Isabel for the 2007-2008- Fiscal year.  
**[Required by the Tex. Rev. Stat. Ann. Art. 5190.6 § 4/b9(a)(3)]**  
**[Assistant City Manager/EDC Director, Jill Francisco]**
4. Discussion and potential action to approve the first reading of Resolution 10-09-07-02: A Resolution by the City Commission of Port Isabel, Texas authorizing the expenditures by the Port Isabel Economic Development Corporation for the provision of professional Economic Development services in the 2007-2008 Fiscal Year.  
**[Required by the Tex. Rev. Stat. Ann. Art. 5190.6 § 4/b9(a)(3)]**  
**[Assistant City Manager/EDC Director, Jill Francisco]**
5. Discussion and potential action to approve the first reading of Resolution 10-09-07-03: A Resolution by the City Commission of Port Isabel, Texas authorizing the expenditure of project funds by the Port Isabel Economic Development Corporation for Museums of Port Isabel for the 2007-2008 Fiscal Year. **[Required by the Tex. Rev. Stat. Ann. Art. 5190.6 § 4/b9(a)(3)]**  
**[Assistant City Manager/EDC Director, Jill Francisco]**
6. Discussion and Potential action to approve the first reading of Resolution 10-09-07-04: A Resolution by the City Commission of Port Isabel, Texas authorizing the expenditure of Project funds by the Port Isabel Economic Development Corporation for the Operation of a Visitor Welcome Center by the Port Isabel Chamber of Commerce for the 2007-2008 Fiscal Year.  
**[Required by the Tex. Rev. Stat. Ann. Art. 5190.6 § 4/b9(a)(3)]**  
**[Assistant City Manager/EDC Director, Jill Francisco]**
7. Discussion and potential action to approve the first reading of Resolution 10-09-07-05: A Resolution by the City Commission of Port Isabel, Texas authorizing Expenditures by the Port Isabel Economic Development Corporation for the Provision of Professional Marketing Services in the 2007-2008 Fiscal Year. **[Required by the Tex. Rev. Stat. Ann. Art. 5190.6 § 4/b9(a)(3)]**  
**[Assistant City Manager/EDC Director, Jill Francisco]**

8. Discussion and potential action to approve the first reading of Resolution 10-09-07-06: A Resolution by the City Commission of Port Isabel, Texas authorizing the expenditure of Project funds by the Port Isabel Economic Development Corporation for Career Training and Placement Services in the Laguna Madre area by the Valley Initiative for Development and Enhancement "VIDA" for the 2007-2008 Fiscal Year. **Required by the Tex. Rev. Stat. Ann. Art. 5190.6 § 4/b9(a)(3)**  
**Assistant City Manager/EDC Director, Jill Francisco**
9. Discussion and potential action to approve Resolution 10-09-07-07: A Resolution by the City Commission of Port Isabel, Texas to appoint or re-appoint two (2) members to the Port Isabel Museum & Preservation and Advisory Board. **Museum Director, Edward Meza**
10. Discussion and potential action to approve an agreement between the City of Port Isabel and Texas Park and Wildlife Department for the construction of recreational trail improvements to Washington Park made under the Texas Recreational Trails Fund for \$34,681.00.  
**Assistant City Manager/EDC Director, Jill Francisco**
11. Discussion and potential action to authorize a \$2,500.00 donation to the Food Bank of the Rio Grande Valley. **Finance Director, Pete Capistran**
12. Discussion and potential action to consider acquisition of and financing alternatives for the old Wal-Mart Building by the City. **City Manager Robert H. Garcia**  
**The Community Center Committee recommended the purchase of this property to the City for use as a Community Center at their October 4, 2007 meeting.**

**IX. CLOSED SESSION**

1. Personnel Matters pursuant to Section §551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, re-assignment, duties, discipline, or dismissal of a public officer or employee:
  - ❖ All City Employees
2. Attorney Consultation pursuant to Section 551.071 of the Texas Government Code, authorizing a governmental body to consult with its attorney in an executive session to provide advice and legal counsel concerning pending litigation:
  - ❖ Richard Hoffman

**X. Action taken from closed session; if any.**

**XI. ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of the Regular Meeting of the City of Port Isabel is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 05<sup>th</sup> day of October, 2007 at 3:00 p.m., in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

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Susie Alcocer, CITY SECRETARY  
CITY OF PORT ISABEL, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the Port Isabel City Hall bulletin area on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

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OFFICE OF THE CITY SECRETARY